

# CREDIT REIMBURSEMENT

Name \_\_\_\_\_

Received Date \_\_\_\_\_

Certificated staff will be reimbursed up to \$200 for approved credits taken throughout the calendar year. Teachers/Administrators will be reimbursed separately by check or direct deposit once proof of cost is provided, and the class has been completed with proof of a passing grade (transcript). **Forms submitted by the 5<sup>th</sup> of each month will be reimbursed in the same month. Any forms submitted after June 5, 2025 do not qualify for reimbursement.**

<u>Course Enrollment</u>	<u>College or University</u>	<u>Receipt &amp; Transcript</u>
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_____	_____	_____
_____	_____	_____

\*Credits must be used towards academic certification or advanced Educational Degrees

\*\*Coaches clinics will not be reimbursed.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date