

Efforts to Notify Parent/Guardian of Changes in Student Health or Well-being

School personnel shall report concerns to building admin and/or building counselors. Documentation of reports must be made in PowerSchool. At that time it will be determined the most appropriate person to contact parent/guardians depending on the situation and if follow up information or conversations need to occur to clarify concerns and needed steps.

All attempts to contact and communication with parents/guardians when notifying them of a consistent (unchanging) and enduring (persistent, occurring over time) change in the student's mental, emotional, or physical health or well-being shall also be documented in PowerSchool by any personnel that has contact with the parent/guardian.

The following are changes that parents/guardians can expect to receive communication about from school personnel when the staff member gains knowledge of, or witnesses, any consistent and enduring changes in these areas:

- Depression;
- Anxiety;
- Behavioral problems including aggression, withdrawal, or disruptive behavior;
- Changes in academic performance including a sudden drop in grades, difficulty concentrating, or missing school;
- Changes in physical health including appetite, sleep patterns, or energy levels;
- Changes in social interactions including withdrawing from friends and family or engaging in risky behaviors; or
- If a student's mental, emotional, or physical health or well-being is being monitored.

School personnel will document the following information:

- Area of concern
- Pertinent dates/time frames of noticed change
- If any monitoring is taking place, describe what is taking place and why
- How you learned of the change or observations made
- Whether or not student was encouraged to discuss issues with their parent/guardian
- If facilitation between student and parent/guardian was offered