

Gooding Joint School District No. 231

SCHOOL FACILITIES

9300F

Maintenance/Custodial Request

Name of Person Making Request _____ Date _____

Building _____

Description of Request:

Return this form to the building Principal.

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Action taken by Principal:

_____ Maintenance performed by building staff

_____ Denied

_____ Sent to Maintenance Supervisor to complete

_____ Sent to Custodial Supervisor to complete

_____ Other/Comments: _____

Principal

cc: Principal
District Maintenance or Custodial Supervisor