

Employees Paid with Federal Funds and Unexpected or Extraordinary Closures

During any emergency closure of District facilities, District employees who are paid with federal funds shall be compensated or given unpaid time off in the same manner as similarly situated District employees paid with District funds. Such employees shall continue to perform their grant-funded duties during the closure, to the extent possible. This may include, to the extent practicable, working by phone, email, and video conference. Employees supported with federal grant funds who are intended to provide direct services to students may maintain contact with students during the period of the unexpected or extraordinary closure using the alternative, appropriate methods. District employees paid with federal funds shall return to work as soon as possible.

Federal Funding

It is the intent of the District to apply consistent accounting treatment when allocating funds across both federal and non-federal funding streams. The District will ensure that the expenditures incurred meet allowability requirements for the specific program and are both reasonable, regardless of whether the funding stream is federal, state, or local in nature.

Cross References: 7218 Federal Grant Financial Management System
 7320 Allowable Use for Grant Funds
 7320P1 Determining Necessity and Reasonableness of Expenses
 7320P2 Selected Items of Cost

Other References: Office of Management and Budget Memo M-20-11 dated March 9, 2020

Procedure History:

Promulgated on: 4/22/20

Revised on:

Reviewed on: