

Gooding Joint School District No. 231

STUDENTS

3210

Uniform Grievance Procedure

All students should use this grievance procedure if they believe that the Board, its employees or agents have violated their rights guaranteed by the State or federal constitution, State or federal statute, or Board policy.

The District will endeavor to respond to and resolve complaints without resorting to this grievance procedure and, if a complaint is filed, to address the complaint promptly and equitably.

Complaints will be processed according to the step-by-step procedures outlined below:

Site Level (Step 1)

A complaint will be presented orally and informally to appropriate District personnel. If the complaint is not promptly resolved, it will be reduced to writing and submitted to the building principal.

Within five (5) work days of receiving the complaint, the building principal will render a decision, in writing to the complainant and the person or persons originally involved in the complaint.

District Level (Step 2)

Within five (5) workdays after receiving the decision at Step 1, the complainant may appeal the decision, in writing, to the Superintendent or designee.

The Superintendent or designee will, within ten (10) workdays of receipt of the appeal, investigate and render a decision, in writing, to the complainant, the principal, and to the person or persons originally involved in the complaint.

Governing Board Level (Step 3)

Within five (5) workdays after receiving the decision at Step 3, the complainant may appeal the decision to the Board.

The Board will schedule the matter for a hearing within twenty (20) workdays following receipt of the appeal. The Board will render a decision within ten (10) workdays after the hearing and such decision will be deemed final.

Allegations of Violations of Title IX, Title II, Section 504 of the Rehabilitation Act, or Sexual Harassment

If the complaint alleges a violation of Title IX, Title II, Section 504 of the Rehabilitation Act, or sexual harassment, the principal shall turn the complaint over to the Nondiscrimination Coordinator who shall investigate the complaint. The District has appointed Nondiscrimination Coordinators to assist in the handling of discrimination complaints. The Coordinator will complete the investigation and file the report with the Superintendent within thirty (30) days after receipt of the written grievance. The Coordinator may hire an outside investigator if necessary. If the Superintendent agrees with the recommendation of the Coordinator, the recommendation will be implemented. If the Superintendent rejects the recommendation of the Coordinator, and/or either party is not satisfied with the recommendations from Step 2, either party may make a written appeal within fifteen (15) days of receiving the report of the Coordinator to the Board for a hearing.

Policy History:

Adopted on: July 17, 2012

Revised on: